

**MAYWOOD PUBLIC LIBRARY
CODE OF CONDUCT**

Patrons will be ejected from the Library and excluded from all MPL premises and services without first being given a warning.

1. Committing any activity that violates federal, state or local statute.
2. Threatening physical harm against an individual or group
3. Engaging in sexual conduct.
4. Being under the influence of any controlled substance or alcohol.
5. Possessing, selling, or distributing any controlled substance
6. Concealing library materials.

Patrons will be given up to one warning at the discretion of the Library staff, and if direction is not followed, the person will be asked to leave premises for the day.

7. Disrupting or interfering with normal operation of library or library staff.
8. Damaging library materials.
9. Disobeying reasonable director of library staff.
10. Placing objects/belongings in a manner that interferes with library staff or patron use of the facility, or interferes with safe passage.
11. Bringing any sports equipment, bicycles, skateboards, scooters, etc. into the building.
12. Operating bicycles, roller blades, skateboards, scooters or similar devices on premises.
13. Smoking or any use of tobacco on premises.
14. Consuming food anywhere in the building unless part of an approved program.
15. Possessing alcoholic beverages in closed or open containers, or possessing any beverages at computer stations.
16. Bringing animals into the library, except service animals or animals that are part of an approved program. Leaving an animal tethered or unattended on premises.
17. Taking library materials into the restroom. Taking library materials to the lower level of the library, unless checked out at the circulation desk.

Patrons will be given up to two warnings at discretion of Library staff, and if not followed, the person will be asked to leave the premises for the day.

18. Sleeping in or on library premises.
19. Improper use of restrooms – no limited to bathing, shaving, washing hair or changing clothes.
20. Using personal electronic equipment at a volume that disturbs others.

Patrons engaging in behaviors 21 – 23 will be excluded from premises until infraction is corrected.

21. Entering library with bare feet or chest.

22. Offensive bodily hygiene or attire.
 23. Conducting unapproved meetings.
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24. All cell phones must be set to silent/vibrate alarm when inside the library. If you wish to make or take a call, please step outside the building.
25. The library is not responsible for personal property. Personal items left by patrons who are not present on library property are subject to disposal. For security purposes, do not leave bags unattended.
26. Patrons are not allowed to solicit, petition, canvass or sell merchandise anywhere on library property without the written consent of the Library Director.
27. Photography or video recording without permission of Library Director and those being photographed anywhere on library premises.
28. Leave a child unattended at the library. Please refer to the unattended child policy.